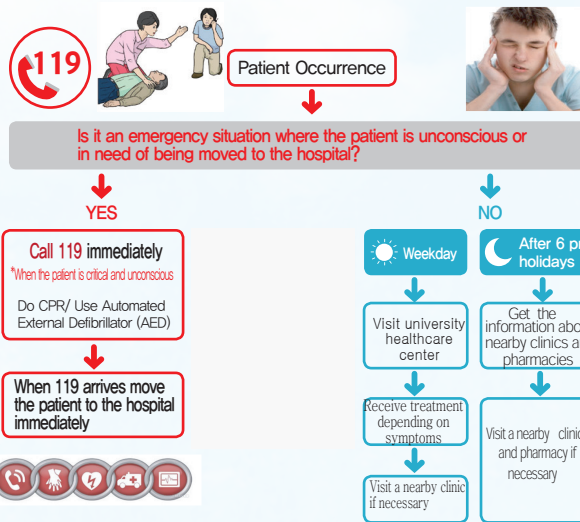


Emergency Response Manual



Evacuation know-how from earthquake

When you are at home

- ▶ Go under the desk or bed and hold the desk legs strongly.
- ▶ Protect your head with cushion and etc.
- ▶ It is safe when you are near wall corner, restroom or bathroom.
- ▶ Turn off the light and close gas valve.



When you are in a building

- ▶ Evacuate to under the desk or table.
- ▶ Stay far away from windows or balcony.
- ▶ Do not use elevator.
- ▶ Use emergency stairs.



When you are in department store, movie theater, underground or playing ground

- ▶ When you feel earthquake, cover your head immediately and stay sit until the vibration stops.
- ▶ Follow the direction of the guide and do not flock to stairs hastily.
- ▶ It is safe at underground facilities, but you should deal with blackout or flooding.
- ▶ It is safe at wide playground.



When you are on hiking or journey

- ▶ In mountain areas or steep slope, landslide or collapse of cliff may occur.
- ▶ slope, landslide or collapse of cliff may occur.
- ▶ When earthquake and tidal wave special warning is issued in coast, evacuate quickly to high are or far from coast.



When you are in subway

- ▶ Hold the fixed objects.
- ▶ When you open the door and jump, you can be hit by passing subway or being shocked by high-voltage line.
- ▶ Move following to internal announcement.



When you are in school

- ▶ Go under the desk and sit crouched.
- ▶ Stand off from falling shelf or bookshelf and protect your body.
- ▶ Follow directions of teacher and evacuate to playground calmly.

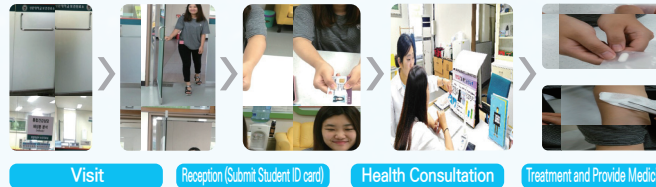


Introduction of Health Service Center

The Health Service Center exists

for the enhancement of the health of the students, employees and professors
It is a health welfare facility A professional nurse is in charge.

- Users : Sun Moon University students, employees and professors
- Operating time : 9:00AM ~ 6:00PM
(Lunch Time 12:00-13:00)
- Location : Sun Moon University Student Center 1F
- How to Use : Visit reception
- Contact : 041) 530-2835



When an Emergency occurs remember this! 119

When there is an emergency that can not be treated at our University Health Care Center, the most important thing is to notify 119 fast.

Things that you need to tell the 119 Operator

- ▶ **Location of the emergency**
If possible be specific: such as what floor, if it happened in the dorm, also tell the room number etc.
- ▶ **Emergency situation**
(Cardiac arrest, Car accident)
- ▶ **Numbers of patients**
- ▶ **Status of the patient(s)**
- ▶ **First-aid you did for the patient(s)**
(CPR, AED, etc.)

Global Sun Moon Safety Guide



CPR



1 Check for cardiac arrest



2 Call 119 and ask for Automated External Defibrillator (AED)



3 Do chest compression 30 times



4 Repeat chest compression and mouth to mouth resuscitation 30:2



If you are not confident about mouth to mouth resuscitation then do only chest compression.

How to use AED

Turn on the power → attach pads → analyse heart rhythm → give an electric shock



For student safety, 13 AED machines are installed in the university



1 Turn on the AED.



2 Attach the two pads.



3 Analyse the heart rhythm.



4 If defibrillation is needed — Tell any other people to stay away from the patient.



5 Press the defibrillation button → electric shock

When there is no need for electric shock or after the electric shock, do CPR immediately.

자료제공 : 대한심폐소생술협회, 네이버

How to use a Fire Extinguisher



- ▶ Pull out the safety pin located near the handle.
- ▶ Stand with the wind at your back, and hold the hose towards the fire.
- ▶ Grasp the handle with force and spray towards the fire.

The right way of Washing hands, how should we do it?



교육동영상

Wash your hands with running water and a bar of soap for more than **30 seconds**.
To prevent from getting infected, please follow these 6 steps.

First



Rub your hands palm to palm.

Second



Rub the back of each hand with the palm of the other hand.

Third



Rub palm to palm with fingers interlaced.

Fourth



Rub with the back of your fingers to the opposite palm with the fingers interlocked.

Fifth



Rub each thumb clasped in the opposite hand using a rotational movement.

Sixth



Rub the tips of your fingers in the opposite palm in a circular motion.

Safety Rules for Electric Kickboards

